

MENDOCINO & LAKE COUNTIES PSA26
AREA AGENCY ON AGING GOVERING BOARD
MINUTES

Friday, January 25, 2008
Called to order 10:32 am
City of Lakeport Council Chambers
225 Park St., Lakeport, CA

Governing Board Members Attending:

- Carol Huchingson, Chair, Lake County Department of Social Services Director, Facilitator
- Jim Wattenburger, Mendocino County Board of Supervisors, Board Member
- Denise Rushing, Lake County Board of Supervisors, Board Member Alternate
- Roberta King – Member At Large

Governing Board Members Absent:

- Ed Robey – Lake County Board of Supervisors, Board Member
- Steve Prochter – Mendocino County Health and Human Services Agency, Social Services Director

AAA Staff Attending:

- Susan Era, AAA Director, Mendocino County Health and Human Services Agency, Deputy Director
- Lori Sweeney, Sn. Program Manager, Mendocino County Health and Human Services Agency
- Leatha Andersen, AAA Clerk of the Board, Mendocino County Health and Human Services Agency

1. **Introductions** – Completed.

2. **Announcements** – None

3. **Approval of Minutes** (November 30, 2007)

MOTION: Jim Wattenburger moved to approve the AAA Governing Board Minutes from November 30, 2007, seconded by Denise Rushing. Abstained Denise Rushing. All in favor.

4. **Approval to Sign Resolution for the Standard Agreement Amendment AP0708-26** - Lori presented the explanation for the Amendment of Funds. OTO (One Time Only) funds which reflect \$30,033 extra funds for the AAA PSA26. Staff provided a handout on the proposed distribution of these funds for 2007/08. A March Public Hearing will be planned to roll out the proposal of funds and solicit public input on the distribution. The Resolution requires signature from the Chair to accept these OTO funds.

RESOLUTION: Jim Wattenburger moved to sign the Resolution of the Governing Board of the Joint Powers Agreement between the Counties of Lake and Mendocino for Operation of PSA26 Area Agency on Aging (AAA) Authorizing the Chair to Sign the Standard Agreement AP-0708-26 with the California Department of Aging. Seconded by Denise Rushing. All in favor.

5. **Board Membership Recruitment or Reappointment**

Term of office for Member At Large Roberta King has ended as of November 30, 2008. A new two year term will begin as of January 25, 2008. A short discussion was held as to rules of membership for Member At Large according to the JPA, which does not specify if the Governing Board or the Board of Supervisors appoints. The Chair recommends Bonnie Trumble as the new Member At Large as of January 25, 2008. After further discussion, it was recommended to have AAA staff prepare a recommendation for the Board of Supervisors.

MOTION: It was moved by Jim Wattenburger to prepare a recommendation to the Board of Supervisors to appoint Bonnie Trumble as the new Member At Large. Seconded by Denise Rushing. All in Favor.

6. Governing Board Member Reports – None

7. Advisory Council Report –

Recommendation of Action on Professional Senior Solutions, Inc. – Patricia Jauregui-Darland was not present and will be continued to next meeting.

Request for 2008 Joint Meeting Time Changes for March/October – Recommended to approve time changes for the AAA Joint Meetings in 2008 for March and October to be at 12:00 pm to accommodate rural participants.

MOTION: It was moved by Denise Rushing to approve the drafted 2008 calendar which would move the AAA Joint meetings in March and October to 12:00 – 3:00. Seconded by Jim Wattenburger.

8. AAA Director's Report

- AAA Staffing – Actively recruiting for a Senior Department Analyst for the AAA Ombudsman Program.
- AAA Budget- Revised Budget Submitted – OTO Report – Covered in item 4.
- Area Plan
 - Archstone Grant, (Goal 9)
 - Fall Prevention – Coalition Building and Community Education – The focus is to get coalition members identified. The Coalition in Lake County will be developed in February. Fall Prevention conferences are being planned for May in Mendocino County and in August, or September for Lake County. Martin Bradley is the new coordinator for the program and Archstone helps to fund his position.
 - Drug and Alcohol Senior Task Forces for Lake and Mendocino Counties, (Goal 9) – A drafted brochure has been developed and a training by Patrick Arbore is set for April 4th at the Highlands Senior Center in Clearlake. Training will cover substance abuse issues in seniors and effects of alcohol and prescriptions drugs.
 - Transportation and Advocacy, (Goal 3) – Meetings are being held in Lake County by SSTAC and AAA wants to be represented there to advocate their efforts for seniors.
 - Needs Assessment Update, (Goal 3 & 4) – Over 1200 responses were received from the surveys sent to seniors in Lake and Mendocino Counties. Staff asked what type of information the Board would be interested in for their reports. It was decided that a presentation on the information would be welcomed at a future Governing Board meeting.
 - Ombudsman Report (Goal 2) – Statistics on Ombudsman program performance were presented.
 - Authorization for Director to send letter to Calif. Dept. of Mental Health (Suicide Prevention) – A support letter from PSA26 to the State C4A was prepared by staff for the Chair to sign. The letter advocates for ensuring adequate representation of senior needs in the recent suicide prevention study.

MOTION: It was moved by Denise Rushing to have the Chair sign the Letter of Support to the C4A for support in the area of senior suicides. Seconded by Jim Wattenburger. All in favor.

- C4A Update – Lynn Daucher, Director of the California Department of Aging reported that there will be reductions in the General Fund statewide. While no funding cut will affect our PSA, other AAA's will experience cuts in certain programs. 1.5 million will be distributed among the Ombudsman Programs statewide, which will help with the baseline costs. MHSA funding will be reviewed for senior suicide prevention and other services.

- Contractor Issues

- Indian Senior Center - A visit was completed on January 24th and continued monthly visits from AAA staff for technical support have been provided. Improvements have been noted in Fiscal Record Keeping and proper documentation. Areas of concern were discussed with the center's Board and staff. The center staff and Board seem to have a greater understanding of the requirements of the AAA. Staff recommended they not pay board members and volunteers a salary, as most centers do not. A short discussion was held about next steps. Staff recommended the Board lift suspension of the contract with the condition that 100% compliance with AAA requirements be achieved by the end of March.

MOTION: Jim Wattenburger moved to approve the removal of the suspension on the Indian Senior Center to allow fiscal record keeping and kitchen improvement be in compliance by March 28th. Amended to March 27th. Seconded by Denise Rushing. All in favor.

9. Public Expression - None

Carmel Angelo, Director, Mendocino County Health and Human Services Agency
Bonnie Trumble, Advisory Council Member

ADJOURNMENT 12:05 pm